

CLIENT CARE NURSE

Ministry Division: New Life Family Services

Supervised by: Nurse Manager

DUTIES AND RESPONSIBILITIES:

NURSING:

Perform ultrasounds. Conduct pregnancy tests. Assess client needs and make nursing judgments which reflect safe nursing practices. Maintain accurate records/care plans/follow up documentation. Assure accurate implementation of standing orders. Provide education for clients. Provide follow up care for ultrasound clients in collaboration with client's social worker. Perform Ultrasound Live as needed.

Provide STD/STI education, testing, and treatment. Collects and processes specimens following appropriate procedures. Record and report each test following laboratory policy. Complies with laboratory safety and infection control policies to ensure a safe work environment. Maintains confidentiality in all aspects of the job. Performs other related duties as assigned.

PUBLIC RELATIONS:

Promote a positive agency image. Represent the clinic in the community as delegated by NLFS Director of Social Services.

SELF DEVELOPMENT:

Complete continuing education requirement for renewing License as a Registered Nurse. Maintain current Registered Nursing License. Attend professional workshops and seminars, etc. Participate in professional organizations. Stay informed of CareNet, NIFLA, and Heartbeat International policies and recommendations. Keep current on the direction and trends by reading literature in pregnancy care, management, women's health issues and community resources. Send a copy of certificates of attendance received for continuing education seminars to supervisor to be included in personnel file.

OTHER RESPONSIBILITIES:

Stay knowledgeable about NLFS medical policies and procedures. Assist Nurse Manager with regular meetings with medical team volunteers and other tasks as assigned. Attend special events including the Banquet, Walk for Life, Laugh for Life, and Sanctity of Life events.

VALUES/SKILLS:

Exhibit strong commitment and dedication to the sanctity of all human life. Exhibit strong commitment and dedication to sexual purity. Agree with and be willing to uphold Transform Minnesota's Statement of Faith, values and policies. Demonstrate strong interpersonal, administrative and writing skills. Exhibit the ability to manage multiple responsibilities at once. Exhibit ability to respect client and donor confidentiality through the safe-keeping of related information.

MANDATORY QUALIFICATIONS:

Holds a current Registered Nurse's License in good standing with the Minnesota State Board of Nursing. Experience in obstetrics preferred.